

## **Job Title:** Provisioning Coordinator

### **Company Background:**

M12 Solutions is the parent company for Giganet - a small but award-winning Internet Service Provider based in Whiteley, Hampshire. We partner with Openreach, CityFibre, Virgin Media and others to offer Internet and voice services to homes and businesses nationwide.

### **The Role:**

Our provisioning team coordinate the installation of fibre leased lines and broadband by our suppliers, for our business customers. This work is office based and allows you to use your organisational skills and logical thinking to get our business customers connected, whilst keeping them informed throughout what can be a lengthy process. We're looking to enhance this team to support our growth in this area - if you already work in the industry, this gives you a chance to join a small team at an exciting time. If not, then if you think you match the skills below and are interested in working in getting businesses better connected, we can teach you how.

The role is office based in Whiteley with flexible home working, currently due to COVID-19, but planned to continue for the foreseeable future. We can be flexible on hours, including part time. This is a fantastic opportunity to make a difference and develop your career within a fast paced, friendly, rapidly growing business with a fabulous culture.

### **You:**

- Are able to communicate clearly on the telephone and in writing;
- Are organised and logical;
- Notice and care about details being correct;
- Are flexible and willing to adapt to changing business needs on a monthly and weekly basis;
- Take pride in the service you deliver and how it makes our customers feel;
- Are an enthusiastic team player with the self-motivation to contribute whatever your work location;
- Are confident using IT including email, Microsoft Office;
- May have basic project management skills or experience;
- Have a real advantage if you have any previous experience with an ISP, dealing with business broadband and leased line provision, but if you don't that's no problem.

### **Salary:**

- £19-24,000 depending on experience.

We're proud to have won 'Best Company to Work For' in the CRN Sales & Marketing awards 2020. This is a great opportunity to join the team at an exciting time!

Please e-mail [apply@giga.net.uk](mailto:apply@giga.net.uk) with your CV and a covering note explaining how you could make a difference at Giganet.

*Closing date: Friday 9<sup>th</sup> April 2021.*